|  |
| --- |
| **Amendment** |

The following activities are considered as amendments to the Educational Services Permits and the existing educational provider can apply for these services via the e-Services. Click on the appropriate checklist to view the details.

|  |  |  |  |
| --- | --- | --- | --- |
| **Process type** | **Time frame** | | **Checklist** |
| **Changing the school’s name** | | 10 Working days | [Changing the school’s name](http://www.khda.gov.ae/CMS/WebParts/TextEditor/Documents/Application_for_Changing_School_Name-New.docx) |
| **Expansion to the existing premises** | | 10 Working days | [Expansion to the existing premises](http://www.khda.gov.ae/CMS/WebParts/TextEditor/Documents/Application_for_School_Building_Expansion.docx) |
| **Change in shareholders** | | 5 Working days | [Change shareholders](http://www.khda.gov.ae/CMS/WebParts/TextEditor/Documents/Application_for_Changing_Shareholder.docx) |
| **Adding grades** | | 10 Working days | [Adding grades](http://www.khda.gov.ae/CMS/WebParts/TextEditor/Documents/Application_for_Adding_Classes.docx) |
| **Adding or changing the curriculum** | | 30 Working days | [Adding or changing the curriculum](http://www.khda.gov.ae/CMS/WebParts/TextEditor/Documents/Application_for_Changing_Curriculum.docx) |
| **Appointment and change of principal** | | 15 Working days | [Appointment and change of principal](http://www.khda.gov.ae/CMS/WebParts/TextEditor/Documents/Application_for_Principal_Appointment.docx) |
| **Relocation of the school premises** | | 10 Working days | [Relocation of the school premises](http://www.khda.gov.ae/CMS/WebParts/TextEditor/Documents/Application_for_School_Relocation.docx) |